

BOROUGH OF MANASQUAN AGENDA
December 30, 2022 5:00 PM

This Regular Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough. This agenda is complete to the extent known and formal action will be taken.

As a courtesy to the public this meeting may be attended via zoom. If for any reason the zoom portion of this meeting fails or is disconnected the in-person meeting will continue and action can/will be taken. After signing in you will be put into a meeting room and the Municipal Clerk will allow you access just before the meeting time.

<https://us06web.zoom.us/j/8830046931> or 1-646-876-9923

ID# 883 004 6931

Moment of Silent Prayer

Pledge of Allegiance

Roll Call

Audience Participation - Limited to Agenda Items Only (time limit of 5 minutes)

Approval of Minutes

1. Regular Meeting Minutes - December 5, 2022
2. Regular Meeting Minutes - December 19, 2022

Consent Agenda: These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

1. 315-2022 Change Order #1 and Final - Mount Lane Culvert Project
2. 316-2022 Transfer of Funds
3. 317-2022 Refund Water Sewer Overpayment -Various
4. 318-2022 Cancellation of Outstanding Checks
5. 319-2022 Payment of Bills

Audience Participation On Any Subject (comments limited to 5 minutes)

Adjournment

**BOROUGH OF MANASQUAN
RESOLUTION
315-2022**

CHANGE ORDER NO. 1 & FINAL

Be it resolved by the Mayor and Council of the Borough of Manasquan of Monmouth County, New Jersey upon the recommendation of the Borough Engineer that the Change Order for the Contract listed below be and is hereby approved.

TITLE OF JOB: Mount Lane Culvert Project
CONTRACTOR: Earthworks, Inc.
ENGINEER: Colliers Engineering & Design
 331 Newman Springs Road
 Red Bank, NJ 07701

Change Order No. 1 & Final

AMOUNT OF CHANGE FOR THIS RESOLUTION:	(-\$8,000.00)
TOTAL AMOUNT OF CHANGE:	(-\$8,000.00)
TOTAL ORIGINAL CONTRACT PRICE	\$156,150.00
REVISED CONTRACT PRICE	\$148,150.00

All bills on file in the Finance Office. This Resolution to take effect upon certification by the Borough Treasurer that sufficient funds are available.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on December 30, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

CERTIFICATION

Pursuant to a resolution of the Division of Local Government Services, Local Finance Board, dated October 20, 1975, I hereby state that there is annexed hereto a proper certificate of availability of funds executed by the Chief Financial Officer.

MARK G. KITRICK

Municipal Attorney
Mark G. Kitrick, Esq.
2329 Highway 34, Suite 104
Manasquan, NJ 08736

CERTIFICATION

I am the financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 30th day of December 2022, I hereby certify to the Borough Council of the Borough of Manasquan as follows:

1. Adequate funds are available in an amount sufficient to defray the expenditure of money by the Borough under the proposed contract, which is pending approval by the governing body.

2. The funds certified herein as being available for the aforementioned contract have not been certified by the undersigned as being available for any other contract now pending or in force.

Account: _____

Amy Spera
Chief Municipal Financial Officer

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
316-2022**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the following transfer in the 2022 Budget be authorized:

CURRENT FUND

<u>To</u>	<u>Account</u>	<u>Amount</u>
Tax Collector OE	2-01-20-145	\$ 2,000.00
Tax Assessor S&W	2-01-20-150	\$ 700.00
Planning Board S&W	2-01-21-180	\$ 1,000.00
Emergency Management S&W	2-01-25-252	\$ 9,500.00
Recreation S&W	2-01-28-370	\$ 6,500.00
Accumulated Leave	2-01-30-415	\$110,000.00
<u>TOTAL</u>		\$129,700.00

<u>From</u>	<u>Account</u>	<u>Amount</u>
Tax Assessor OE	2-01-20-150	\$ 2,700.00
Planning Board OE	2-01-21-180	\$ 1,000.00
Police S&W	2-01-25-240	\$ 19,500.00
Recreation OE	2-01-28-370	\$ 6,500.00
Unemployment	2-01-36-476	\$ 10,000.00
Court OE	2-01-43-490	\$ 30,000.00
Landfill OE	2-01-32-465	\$ 20,000.00
Legal OE	2-01-20-155	\$ 40,000.00
<u>TOTAL</u>		\$129,700.00

WATER/SEWER UTILITY

<u>To</u>	<u>Account</u>	<u>Amount</u>
Water/Sewer Accumulated Leave	2-05-55-502	\$ 5,000.00
TOTAL		\$ 5,000.00

<u>From</u>	<u>Account</u>	<u>Amount</u>
Water Sewer Unemployment	2-05-55-540	\$ 5,000.00
TOTAL		\$ 5,000.00

BEACH UTILITY

<u>To</u>	<u>Account</u>	<u>Amount</u>
Beach S&W	2-07-55-500	\$49,500.00
Beach Interest on Notes	2-07-55-514	\$ 4,882.19
TOTAL		\$54,382.19

<u>From</u>	<u>Account</u>	<u>Amount</u>
Beach OE	2-07-55-510	\$54,382.19
TOTAL		\$54,382.19

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at their meeting held on December 30, 2022.

 BARBARA ILARIA, RMC, CMC
 Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANAGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
317-2022**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS a refund of monies is due for the 4th quarter water sewer billing to the following:

NAME: JEFFREY & LISA HAAS
391 FIRST AVE
MANASQUAN, NJ 08736

PROPERTY: 391 FIRST AVE

AMOUNT OF REFUND DUE: \$154.22

REASON FOR REFUND: OVERPAYMENT

NAME: WILLIAM & VICTORIA SICKLES
62 N FARRAGUT AVE
MANASQUAN, NJ 08736

PROPERTY: 62 N FARRAGUT AVE

AMOUNT OF REFUND DUE: \$154.22

REASON FOR REFUND: OVERPAYMENT

NAME: PATRICK & MARIBETH NAPOLI
557 E MAIN STREET
MANASQUAN, NJ 08736

PROPERTY: 557 E MAIN STREET UPPER

AMOUNT OF REFUND DUE: \$154.22

REASON FOR REFUND: OVERPAYMENT

NAME: PATRICK & MARIBETH NAPOLI
557 E MAIN STREET
MANASQUAN, NJ 08736

PROPERTY: 557 E MAIN STREET LOWER

AMOUNT OF REFUND DUE: \$154.22

REASON FOR REFUND: OVERPAYMENT

NAME: KENNETH & ELLEN LEBLANC
117-117-1/2 FIRST AVE
MANASQUAN, NJ 08736

PROPERTY: 117 FIRST AVE

AMOUNT OF REFUND DUE: \$154.22

REASON FOR REFUND: OVERPAYMENT

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Manasquan hereby ratify the refunds in the said amount to the above listed homeowners.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the December 30, 2022, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
318-2022**

WHEREAS, the Mayor and Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, are desirous of canceling outdated checks from disbursement account.

NOW, THEREFORE, be it resolved that the following amounts from their respective accounts are canceled and returned to the appropriate fund:

Current Fund

Check #	Date	Amount
26218	2/16/2016	\$32.44
28634	6/5/2017	\$7.05
29390	10/16/2017	\$38.00
29390	10/16/2017	\$2.00
33723	1/21/2020	\$109.05
34376	6/1/2020	\$25.00
34738	8/17/2020	\$2695.02

Water Sewer

Check #	Date	Amount
26921	7/5/2016	\$460.08

Beach

Check #	Date	Amount
36732	9/7/2021	\$150.00
36828	10/4/2021	\$595.00

Beach Capital

Check #	Date	Amount
33979	3/16/2020	\$284.10

Street Opening

Check #	Date	Amount
29566	11/20/2017	\$500.00

Developers Escrow

Check #	Date	Amount
29993	2/20/2018	\$918.75
31567	12/17/2018	\$777.30
36628	8/16/2021	\$756.25
36698	9/7/2021	\$506.25

Recreation

Check#	Date	Amount
32823	8/19/2019	\$450.00
35250	11/2/2020	\$118.00
37153	12/6/2021	\$52.50

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the December 30, 2022 meeting.

 BARBARA ILARIA, RMC, CMC
 Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA <u> </u> YES <u> </u> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
319-2022**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$127,065.42
Current Capital	\$282,177.34
Water Sewer	\$16,486.58
Beach	\$1,969.97
Beach Capital	\$1,613.95
Recreation Building Trust	\$600.00
Recreation Trust	\$5,916.42
Misc Trust	\$2,000.00
Affordable Housing	\$2,390.92
Grant	\$900.97

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on December 30, 2022.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
HOLLY						
LEE						
MANGAN						
OLIVERA						
READ						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						